

**DEPARTMENT OF THE ARMY**  
UNITED STATES ARMY STUDENT DETACHMENT  
5450 STROM THURMOND BOULEVARD, ROOM 244  
FORT JACKSON, SOUTH CAROLINA 29207

March 16, 2020

Team,

The Army stands ready to defend our Nation and continue to conduct operations. In order to do this, our health is number one priority.

The Secretary of Defense released a memorandum on 11 March 2020 that applies to all Soldiers assigned to USASD. Effective March 13, 2020, all Soldiers assigned to USASD traveling to, from, or through Centers for Disease and Prevention (CDC) Travel Health Notice Level 3 (COVID-19) designated location, will stop movement for the 60 days. This includes all forms of official travel, including PCS, TDY, and government fund-leave. Until the travel restriction is lifted, you may take local leave. The mileage will not exceed 250 miles each way.

Soldiers that have already signed out of USASD and departed the duty station will continue CONUS PCS moment, all others will hold in place until further notice. If Soldiers who have not left the local area will sign back in with their losing unit.

If you are due to complete your assigned training and PCS within the next 60 days, you are to submit a gainful employment. Until the Secretary of Defense lifts the current travel ban, you are to remain in place. A gainful employment will cover you and family to remain in place while we go through this difficult time. This action must be routed through the following personnel for signature:

- Program Manager
- Branch Manager
- USASD Commander

You are to continue to report to your program manager and/or ROTC cadre for accountability purposes. I understand a majority of the schools and programs have shut down in order to prevent spreading of the virus. Continue to gear toward graduation whether it be by online classes or simply remaining in doors.

No later than March 20, 2020, you are required to log into ADPASS at [adpass.army.mil](https://adpass.army.mil). You will need to update you and your dependents physical address.

Our understanding of the COVID-19 is rapidly evolving, and this guidance will be continuously evaluated as conditions warrant. I encourage all of you to do as much as you can from your home. Do best to remain in doors and away from large crowds.

If you are diagnosed with COVID-19, this is an immediate CCIR to myself and 1SG Walton. We are here to help you and want to ensure you receive the medical assistance needed. CCIR will be reported by email.

We're living in extraordinary times and we're learning more about the COVID-19 every day. Taking care of the Soldiers assigned to USASD is extremely important to all of us. We will keep you posted on any developments. Please continue to take care of yourself and your family, and we truly believe we will come out of this stronger than ever, together.

Thank you and stay safe.

Sincerely,

A handwritten signature in black ink that reads "Angelica Lamberti". The script is cursive and fluid, with the first name "Angelica" and last name "Lamberti" clearly legible.

ANGELICA E. LAMBERTI  
CPT, AG  
Commanding